

## PMP® Preparation

### You will learn:

- Key definitions
- The scope of the exam
- The PMBOK Knowledge areas
- Five Process areas

### Target group:

Project Managers in the process of preparing for the PMP® exam.

Project office managers who want additional insight about the PMP® certification process.

### Prerequisites:

Knowledge concerning the PMBOK® Guide.

Recommended PMI Literature:

see: <http://www.pmi.org>

### Duration:

2 days.

### Method:

Lectures, discussions, and sample questions after each phase.

### Documentation:

Binder with handouts, checklists and sample exams.

### PDU poäng:

Participation in the seminar will entitle you to 14 PDU credits.

PMBOK areas covered:

4. Project Integration Management
5. Project Scope Management
6. Project Time Management
7. Project Cost Management
8. Project Quality Management
9. Project Human Resource Management
10. Project Communications Management
11. Project Risk Management
12. Project Procurement Management

### Content:

PMBOK® Review

Objectives

Exam Scope

Exam Scoring

PMP® Exam Application

### Overview

- Key Definitions

### Processes in PMBOK

Project Initiating Process (4)

Project Planning Processes (17)

Project Executing Processes (7)

Project Controlling Processes (7)

Project Closing Processes (2)

### Professional Responsibility

- Key Definitions

### Sample Exam